

Arlington Art Exhibition 2007

Arlington Village Hall, 26th - 28th May

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Dear Artist,

You are invited to submit work for display and sale in this year's Arlington Art Exhibition.

As you can see from the enclosed poster, we are combining the event with a Craft Fair this year as well as the church Flower Festival. For those of you who are new to the event, this is our third year and sales in previous years have been very encouraging (18 over 4 days in year 1, 13 over 2 days in year 2). The registration fees, hanging fees (if applicable) and 10% commission on sales all go to St Pancras Church. We sell refreshments from the kitchen of the hall.

We have both free-standing screens and tabletop screens. Stewarding help is not a requirement for exhibiting artists, but we need as much help as possible so we offer to waive the hanging fees for any exhibitors willing to steward and help with refreshments for at least one session. Sessions are 10 am - 1.30pm, 1.30pm -5pm.

We have not yet decided if a private viewing will be possible - details of this and confirmation of handing in and collection dates will be sent with the Submission Forms nearer the date.

Up to 6 works can be submitted. We endeavour to display all work but will, in the event of space becoming tight, hold some back to fill spaces when items sell. Pictures must be framed ready to hang. There may be space for mounted but unframed work. If you have a display stand for mounted work, please do let me know the dimensions and we can agree a position and fee.

We expect work from both amateur and professional artists, priced from £50 to £500. Low prices can devalue work and make other's work look overpriced so please price sensibly.

Opening hours will be 10 am - 5pm on Saturday 26th/ Sunday 27th/Monday 28th May.

FEES:

1. Registration fee for all artists £5
2. Hanging fee per picture £1 (or FREE for artists stewarding / helping with refreshments for at least one session)
3. Commission 10% on all sales

NO CARDS WILL BE ON SALE IN THE HALL - if you wish to sell cards you may book a pitch in the craft marquee (£10 per day which could be shared with other artists - please ask)

The exhibition will be stewarded during opening hours and the hall will be locked when the exhibition is closed but we can accept no liability for loss or damage to work. Please insure your own work.

Finally, I thank you in advance for any help you are able to offer with stewarding and I look forward to another successful event. If you have any questions or would like further information about pitches in the craft marquee, please do call me.

Yours faithfully,

Josie

REGISTRATION FORM FOR ARLINGTON ART SHOW, CRAFT FAIR AND FLOWER FESTIVAL 2007	
NAME	TEL
ADDRESS	MOBILE
	EMAIL
How many pictures do you intend to submit? (up to 6) <input type="checkbox"/>	
Will you be prepared to steward and help with refreshments for at least one session? <input type="checkbox"/>	
Please complete and return the registration form as soon as possible with your cheque for £5 payable to <u>Arlington PCC</u> (Registration fee ONLY - hanging fees are payable ON HANDING IN DAY unless you are stewarding / helping).	
Space is limited and we have had waiting lists in the past, so don't delay - reply today!	